

DISCOVERY PLACE PRESCHOOL - McKee - REGISTRATION [2017-2018]

McKee School

Room #7 10725-51 Ave NW Edmonton, AB T6H 0L3 780-686-5573

discoveryteam.ca

Child's Information

First Name _____ Last Name _____ Female Male

Most commonly used name _____ Child's 1st language _____

Home Phone _____ Parent's e-mail _____

(please print clearly)

Home Address _____ Postal Code _____

Date of Birth (mm/dd/yyyy) _____ Age _____

Parent's Information

Mother's Name _____

Home Phone _____ Cell _____ Work _____

Address [if different from child] _____

Father's Name _____

Home Phone _____ Cell _____ Work _____

Address [if different from child] _____

Emergency Contact (other than parent) Emergency contact must reside in the Edmonton area

Name _____ Relationship to child _____

Home Phone _____ Cell _____ Work _____

Address _____ Postal Code _____

Alberta Health Care # _____ Is your child right or left handed _____

Is your child's immunization up to date? Yes ___ No ___

Does your child take regular medication? Yes ___ No ___

Allergies or medical concerns _____

For office use only

Class confirmed _____ Registration Fee _____ Field Trip Fee _____

Date _____ Debit _____ Cheque # _____ Cash _____ Visa _____ M/C _____ 1st mth _____

Discovery Place Preschool - McKee - Programs Available

FEES:

\$60.00 - **non-refundable** deposit required for all registrations _____ [initials]

\$60.00 - **non-refundable** in class field trips [3] & special class projects _____ [initials]

Morning Hrs [AM]: 9:30 am - 12:00 pm

Afternoon Hrs [PM]: 12:45 pm - 3:00 pm

Please circle choice

\$240.00/month for 5 days/week AM PM

\$160.00/month for 3 days/week AM PM

\$125.00/month for 2 days/week [Tues/Thurs only] AM PM

To register for the 2016/17 preschool year you must have:

1. A fully completed registration delivered to the address above.
2. A non-refundable registration fee and the first month's tuition fee.

Please note:

First month tuition fees are non-refundable for withdrawals after August 1st _____ [initials]

Last month tuition fees are due on your child's first day of preschool _____ [initials]

PRE-CARE:

[8:30 am - 9:30 am]

\$40.00/month for 2 mornings

\$60.00/month for 3 mornings

\$90.00/month for 5 mornings

PARENTS MUST PAY FOR THE FULL HOUR OF PRE-CARE. NO DISCOUNTS FOR 1/2 HOUR OR 15 MINS.

* Parents who volunteer once a week receive the monthly program fee at 1/2 price!!

I would be willing to volunteer once a week [if space available] please circle: YES NO

Discount does NOT apply to Pre-Care

Discovery Place Preschool - McKee - Permissions

Emergency Permission

In case of emergency, I authorize Discovery Team staff to give my child emergency care. Should it be necessary, I authorize the Discovery Team at McKee School to seek and obtain medical or emergency care, on site or from an outside location. I will be responsible for whatever expenses are incurred.

Date

Signature of Parent/Guardian

Playground Permission

I authorize the staff of Discovery Team permission to take my child for outdoor activities on the playground at McKee School.

Date

Signature of Parent/Guardian

Photo Permission

I give the staff of Discovery Place Preschool permission to take photographs of my child. These photographs may be used for display on behalf of the preschool or to assist in the children's development.

Date

Signature of Parent/Guardian

Withdrawal Policy

Parents agree that a minimum notice of one full month (notice to be given on the first of any given month) will be given for permanent withdrawal of any child from Discovery Place Preschool McKee or agree to pay a months fee in lieu of. No exceptions will be made.

Date

Signature of Parent/Guardian

Discovery Preschool - McKee

Parents please review the Wellness policy and Discipline policy. Sign and date

WELLNESS POLICY

The Wellness policy was developed in order to ensure a healthy learning environment for the program participants . It is extremely important for each family to ensure that if their child is sick that they NOT ATTEND PRESCHOOL If you bring your child to school with any flu like symptoms you will be called immediately to return and pick up your child from the classroom. In order to assist you in determining if your child is too sick to attend the program it may be helpful to consider the following:

-fever of 101.4 F or 38C

-diarrhea or vomiting within the past 24 hours. (Do not bring your child to preschool if they have thrown up the night before, please wait 2 days)

-thick green or yellow discharge from the eyes or nose

-sore throat-especially if rash is present

-communicable disease such a whooping cough, measles, mumps, hepatitis

-other contagious conditions such as impetigo, scabies, lice (until treated)

-unusual tired ness, uncontrolled coughing, extreme irritability

Discovery Preschool - McKee

Safety First; Toys belong to everyone; All play together ; Respect & Kindness for all people & things.

If a situation arises when we feel that a child is not behaving in an appropriate manner we will use the situation to teach them important life skills. Our first response is to stop the undesirable behavior and to talk with the children involved and explain why the interaction wasn't appropriate.

1. We will give examples of what they could have done instead.

2. We will encourage the child to use their words. "Please stop that ...I don't like that ...I don't want to do that...that hurt my feelings...can I have that when you are finished...we need to take turns ..." are good verbal tools to use.

3. If a child has acted in a physical manner we teach them to use their words not their body . For example, hands are not for hitting .

4. If there are discipline issues that require more attention , it is our goal to communicate with parents immediately and help work out ways to improve the situation.

SIGNATURE OF PARENT _____ DATE _____

